

| Category | Content | Score | Points Possible |
|--------------|--|-------|-----------------|
| Years in HIM | 1-2 Years | | 1 |
| | 3-4 Years | | 2 |
| | 5-6 Years | | 3 |
| | 7-8 Years | | 4 |
| | 9-10 Years | | 5 |
| | 11-12 Years | | 6 |
| | 13-14 Years | | 7 |
| | 15-16 Years | | 8 |
| | 17-18 Years | | 9 |
| | 19-20+ Years | | 10 |
| Job Title | Entry-level | | 1 |
| | Intermediate | | 2 |
| | Manager | | 3 |
| | Director | | 4 |
| | Executive | | 5 |
| Degree | High school diploma or GED | | 1 |
| | Some college, no degree | | 2 |
| | Associate's degree | | 3 |
| | Bachelor's degree | | 5 |
| | Master's degree | | 7 |
| | Professional degree | | 9 |
| | Doctoral degree | | 10 |
| Credentials | Non AHIMA or AHIMA (1pt per credential up to 5pts) | | 5 |
| Project | Project Name | | 10 |
| | Leadership Role | | 10 |
| | Project Content | | 10 |
| | Outcome of the Project | | 10 |
| Statement | At lease one paragraph (3+ sentences) | | 5 |
| | Why they chose to nominate the member. | | 10 |
| | Type of project response. | | 5 |
| | Large role response. | | 5 |
| | Significance response. | | 5 |
| Total | | | 100 |