

CREDENTIALS EXAM REIMBURSEMENT POLICY

POLICY: KHIMA will pay for the credential exam (RHIA or RHIT) for all Kentucky residents that graduate from an accredited Kentucky RHIA or RHIT program. This will be effective for anyone taking the test in 2006. To be eligible the test must be taken within one year of graduation. Reimbursement will be upon successful completion of the test.

PROCEDURE:

1. Applications must be submitted to the treasurer of KHIMA.
2. The following must be submitted along with the application:
 - a. Official document from AHIMA stating successful completion of exam.
 - b. Certificate of graduation from an accredited KHIMA program.
3. All information will be verified before reimbursement.
4. The KHIMA treasurer will be responsible for reimbursement.

**CREDENTIALS EXAM REIMBURSEMENT
Application Form**

Name _____ DOB _____

Home Address _____

Phone Number _____ Email address _____

Name of accredited educational program in which you graduated from:

Date Exam Taken: _____

Date of Graduation: _____

Please submit application along with a copy of official documentation from AHIMA stating successful completion of exam.

All applications must be submitted within one year of graduation.

**Applications must be sent to the KHIMA treasurer for reimbursement and verification
(Please contact the KHIMA website at www.khima.org for contact information)**